

Anti-Bullying, Harassment or Intimidation

The Northwest Local School District Board of Education has responded to recent legislation requiring school districts to adopt policies and procedures addressing the prohibition of harassment, intimidation or bullying.

Students, parents or guardians are encouraged to immediately report conduct they consider to be harassment, intimidation or bullying to a teacher, guidance counselor, coach, principal or other administrator. Likewise, staff members receiving reports of harassment, intimidation or bullying shall report such behavior to their building administration.

The Northwest Local School District Board of Education's Harassment, Intimidation or Bullying Complaint Form is available in the office of the principal of each building, the board of education's administrative office, the student handbook and downloadable from the board of education's website.

**NORTHWEST LOCAL SCHOOL DISTRICT
Harassment, Intimidation or Bullying
Complaint Form**

A student, parent or guardian may file a complaint of harassment, intimidation or bullying pursuant to Board policy. The complaint must be specific as to the actions giving rise to the suspicion of harassment, intimidation or bullying. Complete this form and submit to the building principal.

Person(s) involved _____

Time and place _____

Specifically describe the conduct or incident(s) giving rise to the suspicion of harassment, intimidation or bullying. Continue on back if necessary.

Number of such incidents _____

Target of the above-described conduct _____

Student or staff witnesses _____

Name _____

Address _____

Phone _____

Signature and date _____

(Students may report anonymously)

Response to complaint:

Summary of Disposition (full report attached) _____

Signature and date _____